

ADVISORY BOARD OF DIRECTORS SUNRISE RECREATION & PARK DISTRICT SUNRISE PATIO ROOM 7801 AUBURN BLVD CITRUS HEIGHTS, CA 95610

Wednesday, March 20, 2024

REGULAR MEETING 5:30 PM

Board of Directors: Jay Evans, David Huber, Mark Shahan, Susanne Uhl, Tim Virga

SECTION 1: REGULAR SESSION

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the agenda.

- 1. CALL REGULAR MEETINGS TO ORDER
- 2. ROLL CALL
- 3. FLAG SALUTE
- 4. MEETING PROTOCOL
- 5. APPROVAL OF AGENDA
- 6. COMMUNICATIONS RECEIVED AND FILED None
- 7. PRESENTATION None

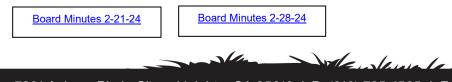
SECTION 2: PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to two (2) minutes each with 30 minutes being allowed for all comments. Any public comment beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3: CONSENT MATTERS

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for February 21, 2024 and February 28, 2024.



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- 2. Approval of Financial Reports for February 2024.
- 3. Approval of Billing and Refund Reports for February 2024.
- 4. By motion, approve Resolution No. 24-001 retaining the services of SCI Consulting Group to prepare the Engineer's Report for the Park Maintenance and Recreation Improvement District as the first step in a three-step process in levying annual assessments for fiscal year 2024-25.

 Sunrise RPD-RES 1 Staff Report
 Resolution No. 24-001

SECTION 4: ADMINISTRATIVE BUSINESS

1. Kathy Cook amphitheater needs assessment progress report and discussion.

Kathy Cook Memorial Amphitheater Needs Assessment Staff Report	Exhibit A
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2. By motion, vote to approve the staff recommendation for the Kathy Cook Amphitheater.



 By motion, approve the Sunrise Recreation and Park District's FY 2024-2025 Recommended Budgets for 338A, 338B, 338D and 338F and forward to the Board of Supervisors for final adoption.

Public Hearing-5:50 pm.



4. By motion, approve the District's Capital Improvement Projects (CIP) for FY 2024-2025 as outlined in Exhibit A. Also, by motion, authorize the District Administrator to initiate Request for Proposals (RFP's) and Request for Qualifications (RFQ's) as required or necessary following District Policy and the Uniform Public Construction Cost Accounting Act (UPCCAA) to begin Capital Improvement Projects outlined in Exhibit A.

24-25 District CIP Plan Report

24-25 CIP Program Recommended 338A B D & F

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SECTION 5: ITEMS FROM THE ADVISORY BOARD

- 1. Next Regular Advisory Board of Directors Meeting: April 17, 2024
- 2. Upcoming Special Events

Food Truck Night Adult Paint & Sip Night Revenge of the 5th Arcade Cripple Creek Trail Ribbon Cutting Family Swim Nights Food Truck/Movie Night Family Swim/Dessert Truck/Movie Night Hot August Movie Night Floating Pumpkin Patch Sunday Funday Howl-O-Ween Parade/Festival 10th Annual Arts & Crafts Fair Holiday at Hogwarts Capitol Pops Holiday Concert Brunch with Santa April 2 April 19 May 5 May 5 June 7, 21, July 5, 19, August 2 June 11 August 2 August 10 Fall 2024 (TBD) Sept. 22 Oct. 19 Nov. 2 December 2024 (TBD) Dec. 7 Dec. 8

3. The April subcommittee meetings are:

<u>Park Development and Finance</u> Jay Evans/Tim Virga Monday April 2, 2024, at 1:00pm

Personnel and Programming Mark Shahan/Susanne Uhl Monday April 2, 2024, at 5:30pm

4. Future Agenda Items

SECTION 6: ADJOURNMENT

The agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

- 1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
- 2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
- 3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
- 4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights, CA
- 5. District Website (<u>www.sunriseparks.com</u>)
- 6. North Highlands-Antelope Library

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