



ADVISORY BOARD OF DIRECTORS  
SUNRISE RECREATION & PARK DISTRICT  
SUNRISE PATIO ROOM  
7801 AUBURN BLVD  
CITRUS HEIGHTS, CA 95610

**Wednesday, April 17, 2024**

**REGULAR MEETING 5:30 PM**

Board of Directors: Jay Evans, David Huber, Mark Shahan, Susanne Uhl, Tim Virga

### **SECTION 1: REGULAR SESSION**

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the agenda.

1. CALL REGULAR MEETINGS TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED  
None
7. PRESENTATION
  - a. Annual Brown Act Training
  - b. Parks Operations Report

### **SECTION 2: PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to two (2) minutes each with 30 minutes being allowed for all comments. Any public comment beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

### **SECTION 3: CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for March 20, 2024.

[Board Minutes 3-20-24](#)

2. Approval of Financial Reports for March 2024.
3. Approval of Billing and Refund Reports for March 2024.

**SECTION 4: ADMINISTRATIVE BUSINESS**

1. Kathy Cook amphitheater needs assessment progress report update.

[Kathy Cook Needs Assessment Repot Update](#)

2. By motion, approve Memorandum of Understanding between the Dry Creek Joint Elementary School District and Sunrise Recreation and Park District allowing SRPD to operate an afterschool program and summer camp on four elementary school campuses to satisfy the Extended Learning Opportunities Program and authorize the District Administrator to sign all necessary documents.

[DCJESD ELOP Staff Report - 2024-25](#)

[MEMORANDUM OF UNDERSTANDING Reformatted NEW 2-28-24](#)

3. Rusch Park Sewer Lift Station Replacement Project update and discussion.

[Rusch Lift Station Report](#)

[Exhibit A](#)

**SECTION 5: ITEMS FROM THE ADVISORY BOARD**

1. Next Regular Advisory Board of Directors Meeting: May 15, 2024
2. Upcoming Special Events

Adult Paint & Sip Night	April 19
Revenge of the 5 <sup>th</sup>	May 5
Arcade Cripple Creek Trail Ribbon Cutting	May 5
Family Swim Nights	June 7, 21, July 5, 19, August 2
Food Truck/Movie Night	June 11
Family Swim/Dessert Truck/Movie Night	August 2
Hot August Movie Night	August 10
Floating Pumpkin Patch	Fall 2024 (TBD)
Sunday Funday	Sept. 22
Howl-O-Ween Parade/Festival	Oct. 19
10 <sup>th</sup> Annual Arts & Crafts Fair	Nov. 2
Holiday at Hogwarts	Dec. (TBD)
Capitol Pops Holiday Concert	Dec. 7
Brunch with Santa	Dec. 8

3. May subcommittee meetings are:

Park Development and Finance

Jay Evans/Tim Virga

April 30, 2024 at 1:00pm

Personnel and Programming

Mark Shahan/Susanne Uhl

April 30, 2024 at 5:30pm

4. Future Agenda Items

## **SECTION 6: ADJOURNMENT**

The agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights, CA
5. District Website ([www.sunriseparks.com](http://www.sunriseparks.com))
6. North Highlands-Antelope Library