



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
SUNRISE PATIO ROOM
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

Wednesday, December 18, 2024

REGULAR MEETING 5:30 PM

Board of Directors: David Huber, Mark Shahan, Susanne Uhl, Tim Virga

SECTION 1: REGULAR SESSION

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the agenda.

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED
Email from Robert Hernandez - Antelope Community Park Tennis Courts
7. PRESENTATION
Introduction of Recreation Services Manager, Justin Hershey
Admin Division Presentation
District Administrator's Report

SECTION 2: PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any agenda item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a speaker information card and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to two (2) minutes each with 30 minutes being allowed for all comments. Any public comment beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3: CONSENT MATTERS

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for November 20, 2024.

[Minutes 11-20-2024](#)

2. Approval of Financial Reports for November 2024.
3. Approval Billing and Refund Reports November 2024.
4. Authorize the District Administrator to sign a Facility Use Contract that allows Meals on Wheels by ACC to use Crosswoods Community Center for the purpose of serving and preparation of meals for area senior citizens.

[Meals on Wheels SR](#)

[Meals on Wheels 2025 Agreement](#)

5. Authorize the release of contingency from 338A in the General Fund in the amount of \$50,000 for pool repairs needed at Rusch Community Park Pool and forward to the Board of Supervisors for final approval.

[Contingency Release Rusch Park Pool SR](#)

SECTION 4: ADMINISTRATIVE BUSINESS

1. By motion, approve the 2025 Sunrise Recreation and Park District Master Fee Schedule.

[Master Fee Program 2025 SR](#)

[2025 SRPD Master Fees](#)

2. By motion, authorize the District Administrator to enter into an agreement with Mesa Energy Systems Inc. for the revised cost quote for the Community Center HVAC Replacement at Rusch Community Park.

[Rusch HVAC Change Order SR](#)

[Revised Quote](#)

SECTION 5: ITEMS FROM THE ADVISORY BOARD

1. Next Regular Advisory Board of Directors Meeting: January 15, 2025.

2. Upcoming Special Events:

2025 Special Events Calendar Coming Soon!

3. The January subcommittee meetings are:

Park Development and Finance

David Huber/Vacant

January 7, 2025, at 1:00pm

Personnel and Programming

Mark Shahan/Susanne Uhl

January 7, 2025, at 4:30pm

4. Amphitheater AD Hoc Committee Updates
5. Future Agenda Items

SECTION 6: ADJOURNMENT

The agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd., Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights, CA
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library