

**REQUEST FOR PROPOSALS  
(RFP)**



**PLAYGROUND ENGINEERED WOOD FIBER  
REPLACEMENT  
WITHIN SUNRISE RECREATION & PARK  
DISTRICT'S PARKS**

**Deadline for Submission:  
August 23, 2024, at 11:00am**

**Under no circumstances will late proposals be accepted**

**Sunrise Recreation and Park District (SRPD)  
7801 Auburn Blvd.  
Citrus Heights, CA 95610**



We Create Community Through People, Parks and Programs

**TO:** Prospective Bidders

**FROM:** Kevin Huntzinger, District Administrator

**DATE:** Friday, July 12, 2024

**RE: BID PROPOSALS FOR ENGINEERED WOOD FIBER REPLACEMENT  
WITHIN SUNRISE RECREATION & PARK DISTRICT'S PARKS**

### **INVITATION FOR PROPOSALS**

The Sunrise Recreation and Park District (SRPD) is seeking an experienced professional contractor to provide services for the replacement of Playground Engineered Wood Fiber within Sunrise Recreation and Park District's Parks.

Parties interested in this project are asked to submit one (1) copy of the proposal no later than 11:00am on August 23, 2024, to:

Wayne Edmundson  
Parks & Facilities Superintendent (Project Manager)  
by e-mail at:  
[wedmundson@sunriseparks.com](mailto:wedmundson@sunriseparks.com)

SRPD reserves the right to reject any or all proposals, to waive any technicalities, informalities, and irregularities, to accept or reject all or any part of the proposal, and to be the sole judge of suitability on the proposal offer.

### **PROJECT BACKGROUND**

The Sunrise Recreation and Park District is responsible for providing park facilities and recreation services for a population of approximately 171,000 in the City of Citrus Heights and unincorporated communities of Antelope and Foothill Farms within a geographic area of 27 square miles in northern Sacramento County. The District currently administers 45 parks and open space sites including a 9-hole par-3 golf course, three community centers, a historic home, two aquatic facilities, neighborhood and community park sites, two dog parks and a skate park, totaling over 492 acres.

### **SCOPE OF WORK**

This project consists generally of placing Playground Engineered Wood Fiber within Sunrise Recreation and Park District's Parks. A contract will be awarded for a thirty-six (36) month period.

The unit price bid will include:

- Installation and clean up. Contractor to provide all supplies, materials, labor, labor supervision, tools, equipment, traffic control and transportation necessary to

complete Project Services.

- Traffic control per the most current California MUTCD.
- Dust Control.
- Water Pollution Control.
- Contractor has a minimum of 300 feet of hose for blow in bark installation.
- Playground Engineered Wood Fiber. This will include the installation and clean-up of Playground Engineered Wood Fiber in various park playground areas.
- Playground Engineered Wood Fiber will be 100% Virgin Cedar-Blonde screened to 3/8"-3/4" in particle size.
- After bark installation, all "in ground control boxes" and plant materials shall be cleared of bark.
- Contractor will be responsible to clean off all walkways and surrounding areas after bark has been installed.
- Product shall be applied using a pneumatic application process. This process ensures a consistent depth of material while minimizing site interruption and clean-up.
- Product shall be placed at a depth of at least twelve (12) inches for a new installation (determined by a District representative).
- Product shall be topped off to a depth of at least twelve (12) inches necessary to re-establish appropriate depth of protective surfacing material (determined by a District representative).
- All depths will be to the satisfaction of a District representative.
- Each order will be a minimum of 25 cubic yards.

Playground Engineered Fiber will meet or exceed the requirements outlined in:

- ASTM-F1292 Specification for impact attenuation performance requirements for playground surfaces within the use of playground equipment.
- ASTM-F1951 Wheelchair accessibility test. Specification for determining accessibility of materials used under and around playground equipment.
- ASTM-F2075 Sieve Test Analysis, hazardous metals test, tramp metal test.

### **EXISTING CONDITIONS**

The vendor, in undertaking the work under this contract, is to have visited the premises and to have taken into consideration all conditions which might affect the work. No consideration will be given to any claims based on lack of knowledge of existing conditions.

### **DEVIATIONS**

Any deviations from the scope of work indicated herein must be submitted in writing to the project manager prior to the bid due date.

### **CHANGE ORDERS**

Change orders will not be considered once the proposed bid has been accepted.

### **VALID CALIFORNIA CONTRACTOR'S LICENSE**

Required at time of bid submission and valid through the length of the project.

## **PREVAILING WAGE**

Pursuant to the California Labor Code Section 1720 and following this is a prevailing wage project.

## **DIR REGISTRATION**

Contractors and subcontractors must register with the DIR and meet DIR requirements before bidding on public works contracts in California.

## **SUBMITTALS**

The successful bidder shall be required to execute a Material and Labor Payment Bond and Performance Bond issued by a corporate surety, acceptable to the Sunrise Recreation and Park District, for the ENGINEERED WOOD FIBER REPLACEMENT AT SUNRISE RECREATION & PARK DISTRICT'S PARKS. Each bond shall not be less than one hundred percent (100%) of that portion of the contract price.

Pursuant to California Contract Code Section 22300, the contractor may, at its own expense, substitute securities for any money being withheld by the County to ensure performance under this contract.

## **QUESTIONS**

Please direct pre-bid questions in writing to:

Wayne Edmundson  
Parks & Facilities Superintendent (Project Manager)  
by e-mail at:  
[wedmundson@sunriseparks.com](mailto:wedmundson@sunriseparks.com)

Deadline for questions is 11:00am on Friday August 2, 2024.

Addendums and answers to all questions will be posted on the District Website by 5:00pm on Friday August 9, 2024. It is the Contractors responsibility to check the District Website ([www.sunriseparks.com](http://www.sunriseparks.com)) for updates.

The Board reserves the right to reject any or all bids, to waive any informality in any bid, and to determine which bid, in the judgment of the Board, is the lowest responsive bid of a responsible bidder.

Kevin Huntzinger  
District Administrator  
Sunrise Recreation and Park District

## **NOTICE TO CONTRACTORS**

Notice is hereby given that the Sunrise Recreation and Park District of Sacramento County, California, will receive bids as follows:

**RFP RELEASE DATE:** July 12, 2024

**FOR:** PROJECT NO. 2024-07-PEWF  
PLAYGROUND ENGINEERED WOOD FIBER  
WITHIN SUNRISE RECREATION & PARK  
DISTRICT'S PARKS

**MANDATORY PRE-BID WALK DATE AND TIME:** NONE

**SUBMIT QUESTIONS BY AND TO:** August 2, 2024 @ 11:00am  
[wedmundson@sunriseparks.com](mailto:wedmundson@sunriseparks.com)

**BID DUE DATE AND TIME:** August 23, 2024  
ON OR BEFORE 11:00am

**SUBMIT BIDS TO:** Wayne Edmundson via Email To  
[wedmundson@sunriseparks.com](mailto:wedmundson@sunriseparks.com)

**BID OPENING:** August 23, 2024 @ 1:00pm

FIRM NAME \_\_\_\_\_

PROJECT NO. 2024-07-PEWF

**PROPOSAL - BID FORM  
PROJECT NO. 2024-07-PEWF**

**I. BID:**

Pursuant to your published NOTICE TO CONTRACTORS for the above-referenced project, and in accordance with the approved Scope (page 2 and 3 of RFP, and any addendums posted to District website) for that project, the following bid for said entire project is hereby submitted by the firm indicated in Part V (Contractor Information) of this Bid Form.

**BASE BID:**

<b>BID ITEM</b>	<b>ITEM DESCRIPTION</b>	<b>UNITS OF MEASURE</b>	<b>AMOUNT (IN FIGURES)</b>
1	Playground Engineered Wood Fiber	Cubic Yd.	

**TOTAL BASE BID:**

SUM OF ALL ITEMS BASE BID AMOUNT

\$ \_\_\_\_\_

**SUBMIT THIS SHEET WITH YOUR BID**

FIRM NAME \_\_\_\_\_

PROJECT NO. 2024-07-PEWF

Notes:

1. Bidders must submit bids for each item. If a bid is missing a price, then the bid may be deemed incomplete and the bid may be rejected as non-responsive.
2. The Sunrise Recreation and Park District intends to award the contract to the lowest responsible, responsive bidder based on the lowest Base Bid. The District reserves the right to reject any and all bids offered in response to this RFP, and either re-bid or take any other action permitted by statute.
3. If a bid is missing a Lump Sum Amount, Unit Cost or an Extended Cost, then the bid will be deemed incomplete and the bid **may be rejected** as non-responsive.
4. In the event the product of a unit cost and an extended cost do not equal the extended cost stated, the unit cost will govern and the correct product of the unit cost and the Estimated Quantity shall be deemed to be the amount bid.

**SUBMIT THIS SHEET WITH YOUR BID**

**II. AFFIDAVIT OF NONCOLLUSION:**

The bidder swears and deposes that he or she is the party making the foregoing bid, that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive for sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company, association, organization, bid depository or to any member or agent thereof to effectuate a collusive or sham bid.

**III. SUBCONTRACTOR LISTING:**

**In accordance with the California Public Contract Code, Division 2, Part 1, Chapter 4, Section 4100, and following, the subcontractors listed on the Bid Form will perform the indicated work of improvement on the project.**

**IV. TYPE OF BUSINESS (Check One):**

CORPORATION STATE OF INCORPORATION \_\_\_\_\_

PARTNERSHIP

JOINT VENTURE

PRIVATE INDIVIDUAL

INDIVIDUAL DOING BUSINESS UNDER A FIRM NAME



FIRM NAME \_\_\_\_\_

PROJECT NO. 2024-07-PEWF

**V. CONTRACTOR INFORMATION:**

Firm Name \_\_\_\_\_

*NOTE: In addition, place name on each Bid Sheet where space is provided*

Address \_\_\_\_\_

\_\_\_\_\_

Email \_\_\_\_\_

Telephone ( ) \_\_\_\_\_ Fax ( ) \_\_\_\_\_

Contractor's License Number \_\_\_\_\_

Contractor's License Expiration Date \_\_\_\_\_

Contractor's License Classification(s) \_\_\_\_\_

Contractor's California DIR Number \_\_\_\_\_

***I HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE ABOVE STATEMENTS ARE TRUE.***

BID AND CERTIFICATION SUBMITTED \_\_\_\_\_  
DATE

SIGNATURE \_\_\_\_\_  
AUTHORIZED REPRESENTATIVE

\_\_\_\_\_  
PRINT OR TYPE NAME

TITLE \_\_\_\_\_

**SUBMIT THIS SHEET WITH YOUR BID**

**VI. DESIGNATION OF SUBCONTRACTORS:**

In accordance with the Public Contract Code, Part 1, Chapter 4, Subletting and Subcontracting, bidders must list the names and location of places of business of all subcontractors who will perform work or labor or render service to the bidder in an amount in excess of one-half of one percent (0.5%) of the total bid. Refer to Section 2-8 of the Standard Construction Specifications.

The apparent low bidder must submit a listing of license numbers for all subcontractors within three days, not counting Saturdays, Sundays, and holidays, of bid opening. If the low bidder is not the apparent low bidder, the apparent low bidder shall submit the license numbers of all listed subcontractors to the Agency within three days not counting Saturdays, Sundays, and holidays, of the date notified.

If the percentage of the work is not filled out, it will be assumed that the sub is responsible for 100% of the line items related to his trades work.

<b>PERCENT PERFORMED/TYPE OF WORK</b>	<b>SUBCONTRACTOR'S NAME</b>	<b>BUSINESS LOCATION CITY, STATE</b>
_____	_____	_____
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**(USE ADDITIONAL SHEETS IF NECESSARY)**

FIRM NAME \_\_\_\_\_  
REVISE

PROJECT NO. 2024-07-

**VII. DELIVERY DATES:**

Various dates: From contract approval date and thirty-six (36) months after contract approval.

**VIII. WARRANTY FOR BASE BID ITEMS:**

List the warranty specifications for all base bid items:

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SIGNATURE

\_\_\_\_\_

AUTHORIZED REPRESENTATIVE

\_\_\_\_\_

PRINT OR TYPE NAME

TITLE

\_\_\_\_\_

**SUBMIT THIS SHEET WITH YOUR BID**

IX. **LABOR COMPLIANCE** – This is a “construction” project in accordance with Section 1771.5 of the California Labor Code. “Prevailing Wage Requirements” will apply.

Pursuant to the California Labor Code Section 1720 and following, and Section 1770 and following, the successful bidder shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Wage schedules may be downloaded at the DIR website: <http://www.dir.ca.gov/dlsr/DPreWageDetermination.htm>

X. **INSURANCE** – Before beginning any work, the contractor shall furnish or have on file, satisfactory certificates of insurance. The certificates must be held by the Sunrise Recreation and Park District, a special district of Sacramento County and must remain in effect for the duration of the contract.

CONTRACTOR shall maintain limits no less than:  
General Liability shall be on an Occurrence basis (as opposed to Claims Made basis). Minimum limits and structure shall be:

Building Trades General Aggregate:	\$2,000,000
Products Comp/Op Aggregate:	\$2,000,000
Personal & Adv. Injury:	\$1,000,000
Each Occurrence:	\$1,000,000
Fire Damage:	\$ 100,000

CONTRACTORS and CONTRACTORS engaged in other projects of construction shall have their general liability Aggregate Limit of Insurance endorsed to apply separately to each job site or project, as provided for by Insurance Services Office form CG-2503 Amendment-Aggregate Limits of Insurance (Per Project).

**AUTOMOBILE LIABILITY:**

Commercial Automobile Liability for Corporate/business owned vehicles including non-owned and hired, \$1,000,000 Combined Single Limit.

Personal Lines Automobile Liability for Individually owned vehicles, \$250,000 per person, \$500,000 each accident, \$100,000 property damage.

***Firm agrees to provide a certificate of insurance before beginning any work.***

SIGNATURE

\_\_\_\_\_

AUTHORIZED REPRESENTATIVE

\_\_\_\_\_

PRINT OR TYPE NAME

TITLE

\_\_\_\_\_