

**REQUEST FOR PROPOSALS
(RFP)**



**COMMUNITY CENTER HVAC REPLACEMENT
AT
RUSCH COMMUNITY PARK
7801 Auburn Blvd.
Citrus Heights, CA 95621**

**Deadline for Submission:
August 9, 2024, at 11:00am**

Under no circumstances will late proposals be accepted

**Sunrise Recreation and Park District (SRPD)
7801 Auburn Blvd.
Citrus Heights, CA 95610**



We Create Community Through People, Parks and Programs

TO: Prospective Bidders

FROM: Kevin Huntzinger, District Administrator

DATE: June 28, 2024

**RE: BID PROPOSALS FOR COMMUNITY CENTER HVAC REPLACEMENT AT
RUSCH COMMUNITY PARK**

INVITATION FOR PROPOSALS

The Sunrise Recreation and Park District (SRPD) is seeking an experienced professional contractor to provide services for the replacement of two (2) 7.5-ton RTU HVAC units.

Parties interested in this project are asked to submit one (1) copy of the proposal and a separate cost proposal no later than 11:00am on August 9, 2024, to:

Wayne Edmundson
Sunrise Recreation and Park District
7801 Auburn Blvd.
Citrus Heights, Ca 95610

SRPD reserves the right to reject any or all proposals, to waive any technicalities, informalities, and irregularities, to accept or reject all or any part of the proposal, and to be the sole judge of suitability on the proposal offer.

PROJECT BACKGROUND

The two (2) existing 7.5-ton Lennox rooftop HVAC units at the Rusch Community Park Community Center have reached the end of their useful life and need replacement.

SCOPE OF WORK

The scope of work, in general, includes the following tasks but not limited to:

To mitigate the ongoing issues, SRPD is soliciting proposals for replacement of two (2) 7.5-ton Lennox rooftop HVAC units with two (2) equivalent 7.5-ton rooftop HVAC units with a valid warranty for a minimum of 10 years. The selected contractor shall be responsible for the following:

- Demo and recycling of ductwork associated with supply and return ductwork. Ductwork will be demolished back to roof penetrations.
- Demo and remove final gas, electric and condensate connections.
- Demo and recycle two (2) Lennox RTUs. Existing base rails will remain for reuse.
- Provide and install two (2) 7.5-ton RTUs equivalent to RTUs being removed with a valid warranty for a minimum of 10 years.

- Provide and install two (2) economizers.
- Provide and install new supply and return ductwork for each RTU. Ductwork will run from new units to existing roof penetrations.
- Provide and install new rooftop supports for ductwork.
- Provide and install final gas, electrical, controls and condensate connections. Extend wiring and piping runs from existing points above roof to RTU points of connection as required.
- Provide one (1) day crane operations for removal of existing equipment and placement of new units and ductwork.
- Provide startup for two (2) 7.5-ton RTUs per manufacturers recommendations.

EXISTING CONDITIONS

The vendor, in undertaking the work under this contract, is to have visited the premises and to have taken into consideration all conditions which might affect the work. No consideration will be given to any claims based on lack of knowledge of existing conditions. The mandatory pre-bid walk date is scheduled for July 9, 2024, at 9:00am.

DEVIATIONS

Any deviations from the scope of work indicated herein must be submitted in writing to the project manager prior to the bid due date.

CHANGE ORDERS

Change orders will not be considered once the proposed bid has been accepted.

VALID CALIFORNIA CONTRACTOR'S LICENSE

Required at time of bid submission and valid through the length of the project.

PREVAILING WAGE

Pursuant to the California Labor Code Section 1720 and following this is a prevailing wage project.

DIR REGISTRATION

All contractors and subcontractors must register with the DIR and meet DIR requirements before bidding on public works contracts in California.

SUBMITTALS

The successful bidder shall be required to execute a Material and Labor Payment Bond and Performance Bond issued by a corporate surety, acceptable to the Sunrise Recreation and Park District, for the COMMUNITY CENTER HVAC REPLACEMENT AT RUSCH COMMUNITY PARK. Each bond shall not be less than one hundred percent (100%) of that portion of the contract price.

Pursuant to California Contract Code Section 22300, the contractor may, at its own expense, substitute securities for any money being withheld by the County to ensure performance under this contract.

QUESTIONS

Please direct pre-bid questions in writing to:

Wayne Edmundson
Sunrise Recreation and Park District, by e-mail at:
wedmundson@sunriseparks.com
Deadline for questions is 11:00 AM on Friday July 19, 2024.

Addendums and answers to all questions will be posted on the District Website by 5:00 PM on Friday July 26, 2024. It is the Contractors' responsibility to check the District Website (www.sunriseparks.com) for updates.

The Board reserves the right to reject any or all bids, to waive any informality in any bid, and to determine which bid, in the judgment of the Board, is the lowest responsive bid of a responsible bidder.

Kevin Huntzinger
District Administrator
Sunrise Recreation and Park District

NOTICE TO CONTRACTORS

Notice is hereby given that the Sunrise Recreation and Park District of Sacramento County, California, will receive bids as follows:

RFP RELEASE DATE: June 28, 2024

FOR: CONTRACT NO. 2024-02-RPCPCC
HVAC REPLACEMENT AT RUSCH
COMMUNITY PARK COMMUNITY CENTER

MANDATORY PRE-BID WALK DATE AND TIME:

July 9, 2024 @ 9:00 AM AT THE RUSCH
COMMUNITY PARK

SUBMIT QUESTIONS BY AND TO: July 19, 2024 @ 11:00 AM
wedmundson@sunriseparks.com

BID DUE DATE AND TIME: ON OR BEFORE 11:00 AM
August 9, 2024

SUBMIT BIDS TO: Wayne Edmundson via Email To
wedmundson@sunriseparks.com

BID OPENING: August 9, 2024 @ 1:00 PM

FIRM NAME _____

PROJECT NO. 2024-02-RPCPCC

PROPOSAL - BID FORM

CONTRACT NO. 2024-02-RPCPCC

I. BID:

Pursuant to your published NOTICE TO CONTRACTORS for the above-referenced project, and in accordance with the approved Scope (page 2 and 3 of RFP, and any addendums posted to District website) for that project, the following bid for said entire project is hereby submitted by the firm indicated in Part V (Contractor Information) of this Bid Form.

BASE BID:

BID ITEM	ITEM DESCRIPTION	UNITS OF MEASURE	AMOUNT (IN FIGURES)
1	Replacement of two (2) 7.5-ton Lennox RTU HVAC units with two (2) equivalent 7.5-ton RTU HVAC units with a valid warranty for a minimum of 10 years	LUMP SUM	

TOTAL BASE BID:

SUM OF ALL ITEMS BASE BID AMOUNT

\$ _____

SUBMIT THIS SHEET WITH YOUR BID

FIRM NAME _____

PROJECT NO. 2024-02-RPCPCC

Notes:

1. Bidders must submit bids for each item. If a bid is missing a price, then the bid may be deemed incomplete and the bid may be rejected as non-responsive.
2. The Sunrise Recreation and Park District intends to award the contract to the lowest responsible, responsive bidder based on the lowest Base Bid. The District reserves the right to reject any and all bids offered in response to this RFP, and either re-bid or take any other action permitted by statute.
3. If a bid is missing a Lump Sum Amount, Unit Cost or an Extended Cost, then the bid will be deemed incomplete and the bid **may be rejected** as non-responsive.
4. In the event the product of a unit cost and an extended cost do not equal the extended cost stated, the unit cost will govern and the correct product of the unit cost and the Estimated Quantity shall be deemed to be the amount bid.

SUBMIT THIS SHEET WITH YOUR BID

II. AFFIDAVIT OF NONCOLLUSION:

The bidder swears and deposes that he or she is the party making the foregoing bid, that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive for sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company, association, organization, bid depository or to any member or agent thereof to effectuate a collusive or sham bid.

III. SUBCONTRACTOR LISTING:

In accordance with the California Public Contract Code, Division 2, Part 1, Chapter 4, Section 4100, and following, the subcontractors listed on the Bid Form will perform the indicated work of improvement on the project.

IV. TYPE OF BUSINESS (Check One):

CORPORATION STATE OF INCORPORATION _____

PARTNERSHIP

JOINT VENTURE

PRIVATE INDIVIDUAL

INDIVIDUAL DOING BUSINESS UNDER A FIRM NAME

SUBMIT THIS SHEET WITH YOUR BID

FIRM NAME _____

PROJECT NO. 2024-02-RPCPCC

V. CONTRACTOR INFORMATION

Firm Name _____

NOTE: In addition, place name on each Bid Sheet where space is provided

Address _____

Email _____

Telephone () _____ Fax () _____

Contractor's License Number _____

Contractor's License Expiration Date _____

Contractor's License Classification(s) _____

Contractor's California DIR Number _____

I HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE ABOVE STATEMENTS ARE TRUE.

BID AND CERTIFICATION SUBMITTED _____
DATE

SIGNATURE _____
AUTHORIZED REPRESENTATIVE

PRINT OR TYPE NAME

TITLE _____

SUBMIT THIS SHEET WITH YOUR BID

VI. DESIGNATION OF SUBCONTRACTORS

In accordance with the Public Contract Code, Part 1, Chapter 4, Subletting and Subcontracting, bidders must list the names and location of places of business of all subcontractors who will perform work or labor or render service to the bidder in an amount in excess of one-half of one percent (0.5%) of the total bid. Refer to Section 2-8 of the Standard Construction Specifications.

The apparent low bidder must submit a listing of license numbers for all subcontractors within three days, not counting Saturdays, Sundays, and holidays, of bid opening. If the low bidder is not the apparent low bidder, the apparent low bidder shall submit the license numbers of all listed subcontractors to the Agency within three days not counting Saturdays, Sundays, and holidays, of the date notified.

If the percentage of the work is not filled out, it will be assumed that the sub is responsible for 100% of the line items related to his trades work.

PERCENT PERFORMED/TYPE OF WORK	SUBCONTRACTOR'S NAME	BUSINESS LOCATION CITY, STATE
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
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_____	_____	_____
_____	_____	_____
_____	_____	_____

(USE ADDITIONAL SHEETS IF NECESSARY)

SUBMIT THIS SHEET WITH YOUR BID

FIRM NAME _____

PROJECT NO. 2024-02-RPCPCC

VII. DELIVERY _____ DATE

Date of completion of the project must be by February 28, 2025:

VIII. WARRANTY FOR BASE BID ITEMS

List the warranty specifications for all base bid items:

SIGNATURE

AUTHORIZED REPRESENTATIVE

PRINT OR TYPE NAME

TITLE

SUBMIT THIS SHEET WITH YOUR BID

- IX. **LABOR COMPLIANCE** – This is a “construction” project in accordance with Section 1771.5 of the California Labor Code. “Prevailing Wage Requirements” will apply.

Pursuant to the California Labor Code Section 1720 and following, and Section 1770 and following, the successful bidder shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Wage schedules may be downloaded at the DIR website: <http://www.dir.ca.gov/dlsr/DPreWageDetermination.htm>

- X. **INSURANCE** – Before beginning any work, the contractor shall furnish or have on file, satisfactory certificates of insurance. The certificates must be held by the Sunrise Recreation and Park District, a special district of Sacramento County and must remain in effect for the duration of the contract.

CONTRACTOR shall maintain limits no less than:

General Liability shall be on an Occurrence basis (as opposed to Claims Made basis). Minimum limits and structure shall be:

Building Trades General Aggregate:	\$2,000,000
Products Comp/Op Aggregate:	\$2,000,000
Personal & Adv. Injury:	\$1,000,000
Each Occurrence:	\$1,000,000
Fire Damage:	\$ 100,000

CONTRACTORS and CONTRACTORS engaged in other projects of construction shall have their general liability Aggregate Limit of Insurance endorsed to apply separately to each job site or project, as provided for by Insurance Services Office form CG-2503 Amendment-Aggregate Limits of Insurance (Per Project).

SUBMIT THIS SHEET WITH YOUR BID

FIRM NAME _____

PROJECT NO. 2024-02-RPCPCC

AUTOMOBILE

LIABILITY:

Commercial Automobile Liability for Corporate/business owned vehicles including non-owned and hired, \$1,000,000 Combined Single Limit.

Personal Lines Automobile Liability for Individually owned vehicles, \$250,000 per person, \$500,000 each accident, \$100,000 property damage.

Firm agrees to provide a certificate of insurance before beginning any work.

SIGNATURE

AUTHORIZED REPRESENTATIVE

PRINT OR TYPE NAME

TITLE

SUBMIT THIS SHEET WITH YOUR BID