



ADVISORY BOARD OF DIRECTORS  
SUNRISE RECREATION & PARK DISTRICT  
SUNRISE PATIO ROOM  
7801 AUBURN BLVD  
CITRUS HEIGHTS, CA 95610

### **Action Summary**

This meeting summary is intended to update the public regarding the actions of the Advisory Board of Directors at their May 15, 2024 meeting. The official meeting minutes are typically approved by the Advisory Board of Directors the following month. For example, the May 15, 2024 meeting minutes will be approved by the Advisory Board of Directors at the scheduled June meeting. If you have any questions, please contact us at (916) 725-1585.

**Wednesday, May 15, 2024**

**REGULAR MEETING 5:00 PM**

Board of Directors: Jay Evans, David Huber, Mark Shahan, Susanne Uhl, Tim Virga

### **SECTION 1: REGULAR SESSION**

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the agenda.

1. CALL REGULAR MEETING TO ORDER 5:30 p.m.
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED
7. PRESENTATION  
Recreation Division Presentation

### **SECTION 2: PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any Agenda Item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to two (2) minutes each with 30 minutes being allowed for all comments. Any public comment beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

- a. Alba May of Antelope spoke about resident safety and security in Antelope community parks at night.

- b. Sandi Fleishman, resident of Antelope, also spoke about the safety and security of park visitors at night, specifically at Antelope Community Park.

### **SECTION 3: CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for April 17, 2024.

[Board Minutes](#)

2. Approval of Financial Reports for April 2024.  
3. Approval of Billing and Refund Reports for April 2024.

**Board Action:** Virga, Evans  
**Ayes:** Evans, Huber, Shahan, Uhl, Virga  
**Noes:** 0  
**Absent:** 0  
**Abstain:** 0  
**Recuse:** 0

### **SECTION 4: ADMINISTRATIVE BUSINESS**

1. By motion, approve Resolution No. 24-002 of intention to levy the continued assessments for fiscal year 2024-25, approve and accept preliminary Engineer's Report, and provide for Notice of Hearing for the Sunrise Recreation and Park District, Park Maintenance and Recreation Improvement Assessment District (PMRID) for the Antelope Area on June 12, 2024, at 5:30 PM.

[SCI Assessment Staff Report](#)

[Resolution 2 Preliminary Approval 05-15-2024](#)

[Sunrise Antelope Engineer's Report Preliminary Approval](#)

**Board Action:** Shahan, Uhl  
**Ayes:** Evans, Huber, Shahan, Uhl, Virga  
**Noes:** 0  
**Absent:** 0  
**Abstain:** 0  
**Recuse:** 0

2. By motion, authorize the District Administrator to sign the first addendum to the May 1st, 2019, agreement with the Citrus Heights Police Department (CHPD) to continue providing supplemental law enforcement services for Citrus Heights Parks and Facilities owned and operated by Sunrise Recreation and Park District.

[CHPD Security Services Staff Report](#)

[First Addendum to CHPD Agreement](#)

[CHPD Security Services Agreement 05-01-2019](#)

**Board Action:** Virga, Uhl  
**Ayes:** Evans, Huber, Shahan, Uhl, Virga  
**Noes:** 0  
**Absent:** 0  
**Abstain:** 0  
**Recuse:** 0

3. Kathy Cook Amphitheater needs assessment progress report update.

[Needs Assessment Report Update - Staff Report](#)

4. By motion, approve request to create the Kathy Cook Amphitheater Ad Hoc Committee.

[Ad Hoc Committee Staff Report](#)

**Board Action:** Virga, Shahan  
**Ayes:** Evans, Huber, Shahan, Uhl, Virga  
**Noes:** 0  
**Absent:** 0  
**Abstain:** 0  
**Recuse:** 0

## SECTION 5: ITEMS FROM THE ADVISORY BOARD

1. Next Regular Advisory Board of Directors Meeting: June 12, 2024 at 5:30 pm.
2. Upcoming Special Events

Family Swim Nights	June 7 & 21, July 5 & 19, Aug. 2
Food Truck/Movie Night	June 11
Family Swim/Dessert Truck/Movie Night	Aug. 2
Hot August Movie Night	Aug. 10
Floating Pumpkin Patch	Oct. 5
Sunday Funday	Sept. 22
Howl-O-Ween Parade/Festival	Oct. 19
10 <sup>th</sup> Annual Arts & Crafts Fair	Nov. 2
Holiday at Hogwarts	Dec. (TBD)
Capitol Pops Holiday Concert	Dec. 7
Brunch with Santa	Dec. 8

3. The June subcommittee meetings are:

Park Development and Finance

Jay Evans/Tim Virga

June 4, 2024 at 1:00pm

Personnel and Programming

Mark Shahan/Susanne Uhl

June 4, 2024 at 5:30pm

**SECTION 6: ADJOURNMENT**

The agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights, CA
5. District Website ([www.sunriseparks.com](http://www.sunriseparks.com))
6. North Highlands-Antelope Library

**Board Action: Chair called for adjournment at 7:40 pm**