



ADVISORY BOARD OF DIRECTORS  
SUNRISE RECREATION & PARK DISTRICT  
SUNRISE PATIO ROOM  
7801 AUBURN BLVD  
CITRUS HEIGHTS, CA 95610

**Wednesday, January 15, 2025**

**REGULAR MEETING 5:30 PM**

Board of Directors: David Huber, Mark Shahan, Susanne Uhl, Tim Virga

### **SECTION 1: REGULAR SESSION**

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the agenda.

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED
7. PRESENTATION
  - Parks Division Presentation
  - District Administrator's Report

### **SECTION 2: PUBLIC COMMENT**

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any agenda item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a speaker information card and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to two (2) minutes each with 30 minutes being allowed for all comments. Any public comment beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

### **SECTION 3: CONSENT MATTERS**

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for December 18, 2024.

[Minutes 12-18-2024](#)

2. Approval of Financial Reports for December 2024.
3. Approval Billing and Refund Reports December 2024.
4. By motion, accept National Aquatic Services INC. as the lowest responsive bidder for the District's Request for Proposal (RFP) for the Rusch Community Park Pool Heat Exchanger Replacement and authorize the District Administrator to sign all necessary related documents.

[Rusch Pool Heat Exchanger Staff Report](#)

[Bid Results](#)

#### **SECTION 4: ADMINISTRATIVE BUSINESS**

1. By motion, approve the Sunrise Recreation and Park District (SRPD) Tree and Bench Donation Policy.

[SRPD Tree and Bench Donation Staff Report](#)

[SRPD Tree and Bench Donation Policy](#)

2. By motion, authorize the District Administrator to sign the Memorandum of Understanding (MOU) between the Antelope Community Tennis Association (ACTA) and the Sunrise Recreation and Park District (SRPD).

[ACTA MOU Staff Report](#)

[ACTA MOU 1-10-25](#)

#### **SECTION 5: ITEMS FROM THE ADVISORY BOARD**

1. Next Regular Advisory Board of Directors Meeting: February 19, 2025.
2. Upcoming Special Events:  
  
2025 Special Events Calendar Coming Soon!
3. The February subcommittee meetings are:

Park Development and Finance  
David Huber/Vacant  
February 4, 2025, at 1:00pm

Personnel and Programming  
Mark Shahan/Susanne Uhl  
February 4, 2025, at 4:30pm

4. Amphitheater AD Hoc Committee Updates
5. Future Agenda Items

## **SECTION 6: ADJOURNMENT**

The agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd., Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights, CA
5. District Website ([www.sunriseparks.com](http://www.sunriseparks.com))
6. North Highlands-Antelope Library