



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
SUNRISE PATIO ROOM
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

Wednesday, February 19, 2025

REGULAR MEETING 5:30 PM

Board of Directors: David Huber, Mark Shahan, Susanne Uhl, Tim Virga

SECTION 1: REGULAR SESSION

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the agenda.

1. CALL REGULAR MEETING TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED
7. PRESENTATION
Recreation Division Presentation
District Administrator's Report

SECTION 2: PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board's purview, or on any agenda item before or during the Board's consideration of the item. If you wish to address the Board during a meeting, please fill out a speaker information card and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to two (2) minutes each with 30 minutes being allowed for all comments. Any public comment beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3: CONSENT MATTERS

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for January 15, 2025.

[Minutes 1-15-2025](#)

2. Approval of Financial Reports for January 2025.
3. Approval Billing and Refund Reports January 2025.
4. By motion, accept Waterproofing Associates, INC. as the lowest responsive bidder for the District's Request for Proposal (RFP) for the Rusch Community Park Mechanical Well Roof Project and authorize the District Administrator to sign all necessary related documents.

[RFP Roof Replacement Staff Report](#)

[RFP Bid Results](#)

SECTION 4: ADMINISTRATIVE BUSINESS

1. By motion, approve the recommended mid-year budget adjustments for 338A and authorize the District Administrator to sign all necessary documents.

[338A Mid-Year 2024-25 Report](#)

2. By motion, approve the recommended mid-year budget adjustments for 338D and authorize the District Administrator to sign all necessary documents.

[338D Mid-Year 2024-25 Report](#)

SECTION 5: ITEMS FROM THE ADVISORY BOARD

1. Next Regular Advisory Board of Directors Meeting: March 19, 2025.
2. Upcoming Special Events:

Art in the Park Weekend	March 29
Adult Paint & Sip Night	April 11
Kiwanis Easter Egg Hunt	April 19
Yoga in the Park	April 26
Food Truck Night	April 22
Food Truck / Movie Night	May 20
Revenge of the 5th	June 1
Family Swim Nights	June 6, 20, July 11, 25, August 1
Stars and Stripes	June 28
Family Swim/ Movie Night	August 23
75 th Anniversary Celebration	October 4
Adult Paint and Sip Night	October 17
Howl-O-Ween Parage	October 18
Floating Pumpkin Patch	October 26
Brooktree Movie Night	October 26

Art and Crafts Fair	November 22
Tree Lighting	December 6
Breakfast with Santa	December 6
Holiday at Hogwarts Yule Ball	December 13

3. The March subcommittee meetings are:

Park Development and Finance

David Huber/Vacant
March 4, 2025, at 1:00pm

Personnel and Programming

Mark Shahan/Susanne Uhl
March 4, 2025, at 4:30pm

4. Amphitheater AD Hoc Committee Updates

5. Future Agenda Items

SECTION 6: ADJOURNMENT

The agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd., Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights, CA
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library