



ADVISORY BOARD OF DIRECTORS
SUNRISE RECREATION & PARK DISTRICT
SUNRISE PATIO ROOM
7801 AUBURN BLVD
CITRUS HEIGHTS, CA 95610

Action Summary

This meeting summary is intended to update the public regarding the actions of the Advisory Board of Directors at their July 17, 2024 meeting. The official meeting minutes are typically approved by the Advisory Board of Directors the following month. For example, the July 17, 2024 meeting minutes will be approved by the Advisory Board of Directors at the scheduled August meeting. If you have any questions, please contact us at (916) 725-1585.

Wednesday, July 17, 2024

REGULAR MEETING 5:30 PM

Board of Directors: Jay Evans, David Huber, Mark Shahan, Susanne Uhl, Tim Virga

SECTION 1: REGULAR SESSION

The Advisory Board of Directors welcomes and encourages participation in the Board meetings. The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the agenda.

1. CALL REGULAR MEETING TO ORDER 5:33 p.m.
2. ROLL CALL
3. FLAG SALUTE
4. MEETING PROTOCOL
5. APPROVAL OF AGENDA
6. COMMUNICATIONS RECEIVED AND FILED
Josh Rosenblume - Foothill Community Park Event
7. PRESENTATION
Introduction of Christina Estrada - Administrative Analyst
Introduction of Nancy DeAlva - Senior Customer Service Representative
Introduction of Alex Luong - Senior Recreation Coordinator
Parks Division Update
District Administrator Update

Board Action: Huber, Evans
Ayes: Evans, Huber, Shahan, Uhl, Virga
Noes: 0
Absent: 0
Abstain: 0
Recuse: 0

SECTION 2: PUBLIC COMMENT

Members of the audience may address the Board on any item of interest to the public and within the Board’s purview, or on any Agenda Item before or during the Board’s consideration of the item. If you wish to address the Board during a meeting, please fill out a Speaker Identification Sheet and give it to the Clerk. When you are called upon to speak, step forward to the podium and state your name for the record. Normally, speakers are limited to two (2) minutes each with 30 minutes being allowed for all comments. Any public comment beyond the initial 30 minutes may be heard at the conclusion of the agenda. The Chairperson has the discretion to lengthen or shorten the allotted times.

SECTION 3: CONSENT MATTERS

The consent matters are acted upon as one unit.

1. Approval of minutes from the Advisory Board of Directors meeting for June 12, 2024.

[Board Minutes](#)

2. Approval of Billing and Refund Reports for May 2024.
3. Authorize the District Administrator to execute a Memorandum of Understanding with the City of Citrus Heights, Sunrise Recreation and Park District, and Orangevale Recreation and Park District for maintenance of the Arcade-Cripple Creek Trail.

[MOU Staff Report](#)

[MOU Final](#)

Board Action: Shahan, Evans
Ayes: Evans, Huber, Shahan, Uhl, Virga
Noes: 0
Absent: 0
Abstain: 0
Recuse: 0

4. Approval of Financial Reports for May 2024.

Board Action: Huber, Shahan
Ayes: Evans, Huber, Shahan, Uhl, Virga
Noes: 0
Absent: 0
Abstain: 0
Recuse: 0

SECTION 4: ADMINISTRATIVE BUSINESS

None

SECTION 5: ITEMS FROM THE ADVISORY BOARD

1. Next Regular Advisory Board of Directors Meeting: August 1, 2024 at 5:30 pm.

2. Upcoming Special Events:

Family Swim Nights	July 19 and Aug. 2
Family Swim/Dessert Truck/Movie Night	Aug. 2
Hot August Movie Night	Aug. 10
Sunday Funday	Sept. 22
Movie Night	Oct. 4
Floating Pumpkin Patch	Oct. 5
Howl-O-Ween Parade/Festival	Oct. 19
10 th Annual Arts & Crafts Fair	Nov. 2
Tree Lighting	Dec. 7
Tuba Christmas	Dec. 7
Brunch with Santa	Dec. 8
Holiday at Hogwarts Yule Ball	Dec. 14
Capitol Pops Holiday Concert	Dec. 14

3. The August subcommittee meetings are:

Park Development and Finance

Jay Evans/David Huber
July 23, 2024, at 1:00pm

Personnel and Programming

Mark Shahan/Susanne Uhl
July 22, 2024, at 6:00pm

SECTION 6: ADJOURNMENT

The agenda for this meeting of the Advisory Board of Directors for the Sunrise Recreation and Park District was posted in the following listed sites before the close of business at 5:00 pm on the Friday preceding the meeting.

1. Sunrise Recreation and Park District, 7801 Auburn Blvd, Citrus Heights, CA
2. Foothill Community Center, 5510 Diablo Drive, Sacramento, CA
3. Crosswoods Community Center, 6742 Auburn Blvd., Sacramento, CA
4. City of Citrus Heights, 6237 Fountain Square Drive, Citrus Heights, CA
5. District Website (www.sunriseparks.com)
6. North Highlands-Antelope Library

Board Action: Chair called for adjournment at 6:22 pm