



We Create Community Through People, Parks and Programs

# STAFF REPORT

**DATE:** September 16, 2021

**TO:** Advisory Board of Directors

**FROM:** Dave Mitchell, District Administrator

**SUBJECT:** Easement Conveyance Agreement for Recreational Multi-Use Trail on properties located within Five Park Settings In Citrus Heights APN's: 224-0190-046, 224-0450-001, 224-0620-001, 243-0050-017, 257-0110-017, 257-0110-042, 257-0180-016, 259-0060-064, 259-0070-032, 259-0080-035 (Portions)

## **RECOMMENDATION:**

By motion, approve Resolution No. 21-013, authorizing the District Administrator, or his/her designee, to execute an Easement Conveyance Agreement, an Easement for Recreational Multi-Use Trail and to do and perform everything necessary to carry out the purpose of the resolution.

## **BACKGROUND/DISCUSSION:**

The City of Citrus Heights has secured funding to build a multi-use trail within Citrus Heights. The Trail will travel through 5 park properties within Sunrise Recreation and Park District. Those properties are C-Bar-C, Northwoods, Tempo, Woodside Oaks and Olivine parks.

Sacramento County Real Estate Division will assist the District with the Easement Conveyance Agreement and pertinent deeds and documents. All documents will be reviewed and approved by County Counsel. The District is not funding County Real Estate staff time for this transaction.

## **FUNDING**

There is no funding associated with this easement.

Approved \_\_\_\_\_

**Dave Mitchell**  
**District Administrator**

**ATTACHMENT:** Resolution 21-013  
Easement Document  
Easement Conveyance Agreement  
Aerial Map of Parks